



**KBN** COLLEGE  
ESTABLISHED IN 1965

# RESEARCH POLICY



# RESEARCH POLICY

The College's research policy outlines its approach to conducting, supporting, and fostering research activities among its faculty, students, and scholars.

## Scope of the Research Policy

The policy applies to all the researchers of the college who are active in teaching, research, administration and provision of any form of support to the core functions of the college; all mentors, guides, external experts and sponsors associated with any of the research activities of the college; all academic and administrative departments of the college and all students of the college.

## Objectives:

- Increase the quantity and quality of research outputs, such as publications, patents, and innovative projects, over a specified period.
- Diversify and expand sources of research funding to ensure sustainable financial support for research activities.
- Invest in and maintain state-of-the-art research facilities, equipment, and technology to support innovative research.
- Provide mentorship, training, and funding opportunities to help early-career researchers establish themselves in their fields.
- Establish mechanisms for acknowledging and rewarding outstanding research contributions through increments and incentives.
- Develop and enforce ethical guidelines and practices to maintain the highest standards of research integrity.
- Encourage researchers to share their findings through conferences, publications, and public outreach to maximize their impact.
- Encourage student participation in research activities and provide opportunities for hands-on research experiences.
- Foster partnerships and collaborations between researchers and industry to leverage resources and drive innovation.
- Facilitate the process of commercializing research findings and technologies to generate revenue and economic growth.

## **Research Ethics:**

Ethics in research plays a vital role in upholding the integrity and purpose of scholarly inquiry. Adhering to established ethical norms and principles serves to advance the core objectives that underlie the research endeavor. Our Research Ethics Policy serves as a foundational framework, offering overarching guidance for the ethical conduct of individuals engaged in research activities.

The ethics committee is appointed by the institution upon nomination by the principal.

The committee shall be composed of the following members:

- The Principal
- The Vice-Principal
- The IQAC Coordinator
- The Director, Research Promotion & Monitoring Cell
- 3 Nominees of the Principal derived from 3 Universities

The Ethics committee is expected to:

- Provide advice and guidance to the academic community on all matters about academic research ethics.
- Advise the authorities on compliance with the code of ethics in research. Provide guidance and academic support to the scholars on ethical issues in respective of teaching, research and other academic activities.
- The committee acts as consultative body for any disputed matter concerning research ethics and conduct.

The committee make recommendations to the management on what action should be taken to the identified misconduct scholar.

## **Seed Money Grant:**

Promoting a culture of research and motivating faculty to engage in systematic inquiry is a top priority for the college. With this goal in mind, every year the college management has been allocating seed money to integrate support for minor research proposals submitted by the management.

Engaging in research endeavors promotes the generation and sharing of novel knowledge. Educators actively participating in research can instill a culture of curiosity

and thorough investigation in students, shaping a forward-thinking generation with innovation capabilities. Research aids in comprehending fundamental principles, enhancing learning through practical application.

Securing external research funding is a fiercely competitive process, often requiring a demonstrated research background for consideration. Supporting deserving faculty members with funding to initiate their research ambitions not only benefits the individuals but also serves the organization by establishing a foundation for their research pursuits. Ultimately, this initiative can attract external funding in the long term, further advancing the institution's research goals.

### **Objectives:**

- Establishing a sustainable research environment within the college premises.
- Offering essential backing to faculty engaged in research activities.
- Cultivating research that holds significance at a local level, even if it may not have global relevance and thus may not qualify for external funding.
- Enabling faculty to commence pilot research initiatives that have the potential to attract external funding.
- Validating innovative concepts prior to formal proposal submissions to external organizations.
- Encouraging collaboration across different departments.
- Creating exemplary figures for students in the realm of innovative practices.

### **Guidelines:**

- The budget for a research project is determined by the contents of the proposal.
- The project is to be completed within a period of 18 months with a publication in UGC CARE listed Journal.
- The PI is required to submit the progress report for every quarter.
- Half of the sanctioned project amount will be released as the 1st instalment and remaining amount will be released in accordance with the quarterly report.
- The PI is required to submit a detailed report (in a Standard format) after completion of the project.
- The Principal Investigator should give an undertaking letter to continue working

at the college until completion of the project.

- If the Principal Investigator relived from the college in the middle of the project tenure he has to return the received project money with 18% interest.
- **\*Appreciation:** The Principal Investigator will be awarded with Rs.10,000 as incentive after completion of the Project.

### **Research Incentives:**

1. Publication Charges & Incentive for publication of Research Papers in UGC Care listed Journals
2. Increments for Ph.D. Awardees
3. Publication Charges for Book Chapters
4. Incentives for Book Publications
5. Registration fee for publication in Conference Proceedings
6. Financial Grant for Minor Research Projects
7. Research Supervisor Guideship fee
8. Membership fee for recognized academic bodies
9. Special incentives for faculty those who completed Major / Minor research projects funded by UGC / DST / etc.
10. Special incentives for faculty who received grants from UGC / DST / ICSSR / Science Academies, etc. for conducting Seminars / Workshops / Conferences / FDPs, etc.
11. Special incentives for faculty who guided successful startups.

### **Plagiarism:**

Plagiarism is the act of using someone else's work, ideas, or intellectual property without proper attribution or permission. Having a plagiarism check policy in place is important to uphold academic and professional integrity, maintain fairness, and protect intellectual property rights.

- Plagiarism Detection Tools include Grammarly, Duplichecker etc will be used to identify instances of plagiarism. Research scholars are directed to bring the files in PDF format and Doc./Docx.
- Emphasize the importance of proper attribution and citation of sources. Detail

citation styles to be followed and how to cite various types of sources (books, websites, articles, etc.).

- Clearly state the consequences for individuals found guilty of plagiarism. This may include academic penalties (e.g., failing an assignment or course), employment consequences (e.g., termination), or legal action in severe cases.
- Promote awareness and education on plagiarism. Encourage individuals to learn about proper citation practices and provide resources or training on the subject.
- Address self-plagiarism and specify how it will be treated.
- Establish a fair and transparent appeals process for individuals who believe they have been wrongly accused of plagiarism.
- Ensure the confidentiality of plagiarism investigations to protect the privacy of individuals involved.
- Regularly review and update the plagiarism check policy to adapt to changing technology, practices, and legal requirements.
- Offer guidance on how individuals can prevent plagiarism through good research and writing practices.



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**PRINCIPAL**  
Kakaraparathi Bhavannarayana College  
VIJAYAWADA-1.